

Child Care Program Integrity

[Wis. Admin. Code DCF 201.037](#)

Program Integrity staff ensure Wisconsin Shares program rules and policies are being followed by parents and child care providers. They conduct audits and investigations to make sure funds are given to parents and child care providers correctly and to reduce fraud.



You'll know when program integrity staff are contacting you, because they will introduce and identify themselves, and explain which agency they work for. Sometimes, they will send you a letter in the mail. Be sure to read the letter closely, because there may be important instructions that you need to follow.

Program Integrity staff also teach parents about Wisconsin Shares rules and policies. **The number one tip they give to parents is to report any case changes within 10 days to the local agency.**

Interested in learning more about program integrity? Visit the [Program Integrity Parent page](#).

Waiver Required for Parents Who Are Child Care Providers

[Wis. Admin. Code DCF s. 201.039\(6\)](#) and [Wis. Admin. Code DCF 201.039\(7\)](#)

Are you a parent eligible for Wisconsin Shares and also a child care provider? If you use Wisconsin Shares subsidy funds, you are required to fill out a waiver for your child to attend a different provider. To complete a waiver, [contact your local agency](#) for assistance.



Your child can attend the center you operate *without* a Wisconsin Shares authorization. **Remember:** if your child is under the age of 7 you must list them on the sign in/sign out sheet.

If you are a family who resides with a child care provider and would like to use Wisconsin Shares, your child is required to have an authorization to a *different* child care provider. This does not require a waiver. If you have questions about your authorization, contact your [local agency](#) for assistance.

Just Say No! [Wis. Admin. Code DCF s. 201.038\(7\)](#)

If your child care provider asks you to give them your MyWiChildCare card so they can keep it with them, **JUST SAY NO!** Providers are not allowed to keep your card, account number, PIN, or any kind of picture of your card. Remember, you should keep your card and information in a safe spot. Do not give it to others for "safe keeping"!

If the provider takes your card and keeps it for any amount of time, even if it is just for a day, please contact: DCFMBCHILDCARE-FRAUD@wisconsin.gov or click the "[Report Fraud](#)" button on the DCF website right away!

